



## Regional/Program Manager - Job Posting

**Position Title:** Regional/Program Manager

**Position Type:** Part-Time

**Wage:** Competitive wages range starts between \$27 - \$30 per hour commensurate with professional designations, experience and education.

### Posting Summary:

Are you a Social Services Manager?

Move your career to the next level and learn to lead regional teams throughout your local communities. Draw on your years of direct client service to attract more all-star players onto your teams, then inspire and shape their journey as they learn to profoundly change the lives of others around them.

Do YOU have experience with the Autism community in BC and understand how ABA and Mental Health approaches can combine to transform lives?

Are YOU professionally polished, have a dynamic personality and are able to earn the respect of client families and staff?

Are YOU eager to play a vital role in marketing, onboarding staff and clients, and perform HR duties so that your region can thrive?

Do YOU have values that align with ours, and a perpetually positive personality that enjoys variety, challenges, and a wildly varied work schedule?

### Duties and Responsibilities

- **Passion for Individual and Community Development:** Must have knowledge and experience working with individuals with Autism and other developmental disabilities along with compassion and insight into family life with special needs members. RMs share their passion for individual and community development through leadership, knowledge sharing, education, advocacy and connecting with other organizations and individuals.

- **Building Community:** Meeting with potential client families, RMs explain how Pivot Point services can assist families and their loved ones to enhance their success in home, at school and in the community. RM's also meet with potential partner organizations and develop community partnerships.
- **Leadership & Team Development:** As vital "Senior Managers" our RMs oversee frontline workers and junior managers. They provide leadership, mentorship and career development oversight to their team members and monitor staff satisfaction.
- **Administration:** Organization, time management and the ability to stay on top of administrative duties is required.
- **Crisis Prevention & Intervention:** From time to time, RMs need to manage crises in their regions. This may involve families, workers or both. Experience with crisis management is an asset.

## Qualifications

- Knowledge and experience working with individuals with Autism
- Ability to connect with potential clients in a meaningful way while conducting client intake interviews
- Strong computer skills (and a home office with video conferencing) are required
- Ability to function independently, frequently under time pressure
- Ability to oversee, teach and coach staff
- Ability to promote Pivot Point's presence within the community
- Clear Criminal Record Check
- Current Emergency First Aid & CPR Certification
- NVCPI training (to be done with Pivot Point)
- Working knowledge of computers, email, etc.

## Why join the Pivot Point team?

Pivot Point specializes in ***intensive therapeutic interventions*** for children, teens and adults with Autism and other diverse abilities. This might be YOUR opportunity to lead a comprehensive clinical team in your community, so you can move YOUR career to the next level.

This is a part-time self-scheduled position within a supportive and collaborative team. You manage your own time schedule. The hours of work may not always be within normal office working hours.

If you have a passion for helping individuals with diverse abilities, as well as for leading and inspiring teams, join Pivot Point so we can work together to create positive change!

**To apply, please visit <http://pivotpoint.ca/apply-now> to upload your resume and submit an application.**