



## Respite & Recreation - Job Posting

**Position Title:** Respite and Recreation

**Position Type:** Part-Time

**Wage:** Competitive wages start between \$18 - \$21 per hour based on professional experience, education, and personality qualities.

### Posting Summary:

Respite and Recreation workers work with any person with developmental disabilities or other special needs. This position is purely play based, with no structured goals nor therapeutic services provided. The service is intended to enhance the client's lifestyle through recreational, leisure, and community opportunities that support their dignity, self-determination and acceptance in the community.

Are YOU a good problem solver and are non-judgmental in your approach to dealing with clients and their families?

Do YOU have good organizational skills, are able to prepare and maintain accurate records and have a good ability to identify issues and create action plans?

Are YOU observant, patient and have a good sense of humour?

Do YOU have a commitment to the care, well-being, and overall success of clients in the community?

### Duties and Responsibilities

- Adhere to routines, goals, and specific care standards as set out in the individual's care plan and health care plans/protocols as applicable.
- Follow the behaviour management and critical incident reporting requirements of Pivot Point and the Ministry of Children & Family Development. This includes being aware of who to contact should an incident arise (Regional Manager, Behaviour Consultant, and Program Assistant)
- Perform caring functions, including providing a suitable environment and sustaining the individual's well-being.

- Communicate regarding the individual's needs and interests; involve the individual/family in decision-making affecting the individual; and promote ongoing relationships with the individual's family/friends/support network.
- Document any medical emergencies or critical incidents pertaining to the individual.
- Actively promote community and neighbourhood support and involvement.
- Build on the unique strengths and needs of each participant and their family/caregivers.
- Provide transportation to planned activities.
- Notify Pivot Point of any change in circumstance that would affect the individual's safety or well-being.
- Treat all information about the individual/family as confidential.
- Participate in annual program reviews

## **Qualifications**

- R&R Workers are required to write documents following prescribed formats, and/or present information to others; analyze situations to define issues and draw conclusions; have knowledge of issues in relation to clients and their families, as well as in relation to the community and local environments.
- Minimum knowledge-based requirements necessary to perform the functions of the job include: Correct English usage, grammar, spelling, punctuation and vocabulary; understanding of a variety of disabilities and corresponding best practices.
- R&R Workers are required to deal with and effectively communicate with a wide range of people; work effectively as part of a team; schedule a number of activities, meetings, and/or events; gather, collate, and/or classify data; work with a diversity of individuals and/or groups; to build good working relationships; work sensitively and effectively with clients and their families.
- R&R workers must be able to work a flexible schedule as necessary based on client's schedules and program schedules
- A diploma in a field related to supporting persons with disabilities
- Experience in working with individuals with disabilities
- Training in the area of Program planning
- Vehicle with a Valid Driver's license
- Driver's abstract
- Current first Aid Certificate
- Criminal Record Check
- Non Violent Crisis Prevention Certificate

## **Working Conditions**

- Respite work is done in environments such as client homes, community centres, community parks, etc. This position requires use of a personal vehicle.

## **Why join the Pivot Point team?**

Pivot Point specializes in ***intensive therapeutic interventions*** for children, teens and adults with Autism and other diverse abilities. This might be YOUR opportunity to join a comprehensive clinical team in your community, so you can move YOUR career to the next level.

If you have a passion for helping individuals live their best life, join Pivot Point so we can work together to create positive change!

**To apply, please visit <http://pivotpoint.ca/apply-now> to upload your resume and submit an application.**